

**ALLISON-BRISTOW
COMMUNITY SCHOOL DISTRICT**

INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS

JUNE 30, 2008

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ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Officials

| <u>Name</u> | <u>Title</u> | <u>Term Expires</u> |
|---|----------------|---------------------|
| Board of Education | | |
| (Before September 2007 Election) | | |
| Eric Bixby | President | 2008 |
| Jon Heuer | Vice President | 2007 |
| Jody Cordes | | 2009 |
| John Groen | | 2009 |
| Kristi Lammers | | 2007 |

| | | |
|--|---------------------------|------|
| (After September 2007 Election) | | |
| Eric Bixby | President | 2008 |
| Jon Heuer | Vice President | 2011 |
| Jody Cordes | | 2009 |
| John Groen | (Resigned October, 2007) | |
| Kristi Lammers | | 2011 |
| Kathy Bruns | (Appointed October, 2007) | 2009 |

School Officials

| | |
|-----------------|----------------------------------|
| Warren Davison | Superintendent |
| Noreen Wiegmann | District Secretary/ Treasurer |

BRUCE D. FRINK

Certified Public Accountant

Independent Auditor's Report

Member:

- American Institute of Certified Public Accountants
- Iowa Society of Certified Public Accountants

Services:

- Individual & Corporate Tax Preparation, Partnerships, Estate & Trust
- Year Round Tax Planning
- Electronic Filing
- Payroll & Sales Tax Preparation
- I.R.S. Representation
- Monthly/Quarterly Write-Up
- Data Processing Services
- Payroll Preparation
- Computerized Financial Statements
- Business/Personal Financial Planning
- Bank Loan Assistance
- Section 105 Medical Plan Administration

Plus:

- Over 30 years of Expertise and Experience
- Evenings & Saturdays Available by Appointment
- Extended Hours During Tax Season

To the Board of Education of
Allison-Bristow Community School District:

We have audited the accompanying financial statements of the governmental activities, business type activities, each major fund and the aggregate remaining fund information of Allison-Bristow Community School District, Allison, Iowa, as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements listed in the table of contents. These financial statements are the responsibility of District officials. Our responsibility is to express opinions on these financial statements based on our audit.

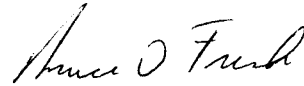
We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Allison-Bristow Community School District at June 30, 2008, and the respective changes in financial position and cash flows, where applicable, for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our reports dated January 7, 2009 on our consideration of Allison-Bristow Community School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 12 and 32 through 33 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Allison-Bristow Community School District's basic financial statements. We previously audited in accordance with the standards referred to in the second paragraph of this report, the financial statements for the four years ended June 30, 2007 (which are not presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 5, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in black ink, appearing to read "Bruce D. Frink". The signature is fluid and cursive, with a large initial 'B' and 'F'.

BRUCE D. FRINK
Certified Public Accountant

January 7, 2009

MANAGEMENT'S DISCUSSION AND ANALYSIS

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Allison-Bristow Community School District provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2008. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

2008 FINANCIAL HIGHLIGHTS

- General Fund revenues increased from \$2,924,740 in fiscal 2007 to \$3,016,630 in fiscal 2008 (a three percent increase), while General Fund expenditures increased from \$2,912,030 in fiscal year 2007 to \$2,944,276 in fiscal 2008 (a one percent increase). The District's General Fund balance increased from \$303,783 in fiscal 2007 to \$376,137 in fiscal 2008, (a twenty-four percent increase).
- Increased expenditures were primarily due to annual salary increases, but cost containment measures held the increase to a minimum.
- The District received \$24,281 in a Federal Small Rural Schools Achievement Grant as part of the Rural Education Achievement Program.
- The District's Certified Enrollment dropped from 302.0 students in September 2006 to 296.0 students in September 2007.
- Whole grade sharing with Greene Community School District of grades 5-12 began July 1, 2004. Instructional costs, transportation (excluding extra curricular) are shared on a prorata basis of students enrolled from each district in grades 5-12.
- Increases in tuition receipts and property tax revenues accounted for the increase in revenues.
- The District issued \$690,000 in fiscal 2007 revenue bonds for expansion and improvement of existing facilities. The funds are being used to replace windows and other building improvement projects.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the District's financial activities.

The Government-wide Financial Statements consist of a Statement of Net Assets and a Statement of Activities. These provide information about the activities of Allison-Bristow Community School District as a whole and present an overall view of the District's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Allison-Bristow Community School District's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Allison-Bristow Community School District acts solely as an agent or custodian for the benefit of those outside of the District.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the District's budget for the year.

Other Supplementary Information provides detailed information about the nonmajor governmental funds.

Figure A-1 shows how the various parts of this annual report are arranged and relate to one another.

Figure A-1
Allison-Bristow Community School District Annual Financial Report

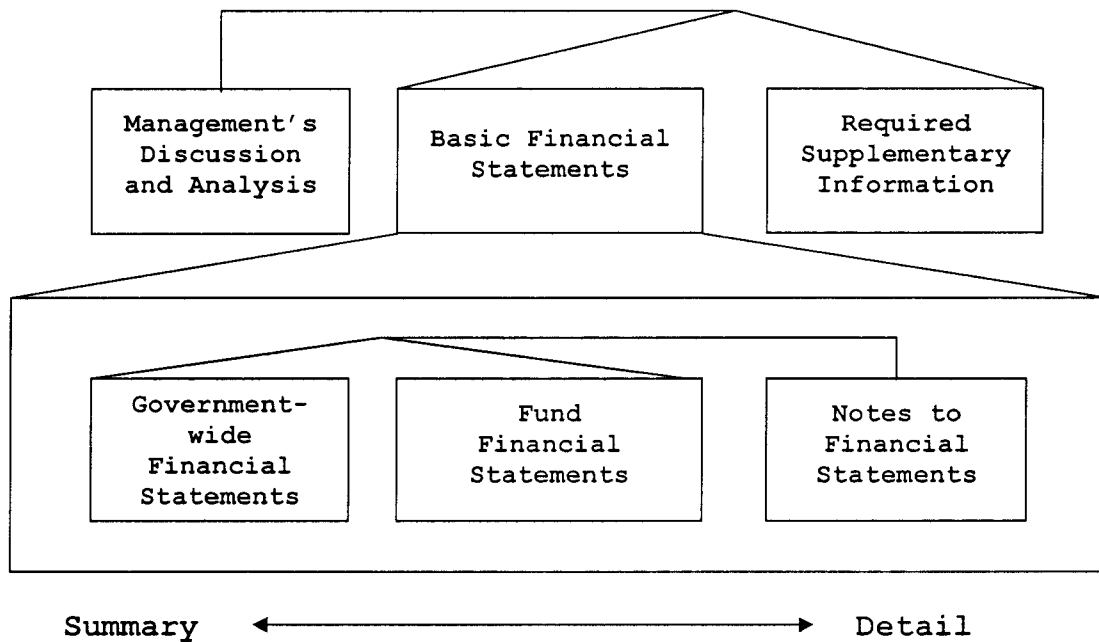


Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain.

Figure A-2

Major Features of the Government-wide and Fund Financial Statements

| | Government-wide Statements | Fund Statements | | |
|---|--|--|--|--|
| | | Governmental Funds | Proprietary Fund | Fiduciary Funds |
| Scope | Entire District (except fiduciary funds) | The activities of the District that are not proprietary or fiduciary, such as special education and building maintenance | Activities the District operates similar to private businesses: food services. | Instances in which the district administers resources on behalf of someone else, such as scholarship programs |
| Required financial statements | <ul style="list-style-type: none"> • Statement of net assets • Statement of activities | <ul style="list-style-type: none"> • Balance sheet • Statement of revenues, expenditures and changes in fund balances | <ul style="list-style-type: none"> • Statement of net assets • Statement of revenues, expenses and changes in fund net assets • Statement of cash flows | <ul style="list-style-type: none"> • Statement of fiduciary net assets • Statement of changes in fiduciary net assets |
| Accounting basis and measurement focus | Accrual accounting and economic resources focus | Modified accrual accounting and current financial resources focus | Accrual accounting and economic resources focus | Accrual accounting and economic resources focus |
| Type of asset/ liability information | All assets and liabilities, both financial and capital, short-term and long-term | Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included | All assets and liabilities, both financial and capital, short-term and long-term | All assets and liabilities, both short-term and long- term; funds do not currently contain capital assets, although they can |
| Type of inflow/outflow information | All revenues and expenses during year, regardless of when cash is received or paid | Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due during the year or soon thereafter | All revenues and expenses during the year, regardless of when cash is received or paid | All additions and deductions during the year, regardless of when cash is received or paid |

REPORTING THE DISTRICT'S FINANCIAL ACTIVITIES

Government-wide Financial Statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Assets includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the District's net assets and how they have changed. Net assets - the difference between the District's assets and liabilities - are one way to measure the District's financial health or financial position. Over time, increases or decreases in the District's net assets are an indicator of whether financial position is improving or deteriorating. To assess the District's overall health, additional non-financial factors, such as changes in the District's property tax base and the condition of school buildings and other facilities, need to be considered.

In the government-wide financial statements, the District's activities are divided into two categories:

- *Governmental activities:* Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- *Business type activities:* The District charges fees to help cover the costs of certain services it provides. The District's school nutrition program is included here.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds - not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds, or to show that it is properly using certain revenues, such as federal grants.

The District has three kinds of funds:

- 1) *Governmental funds:* Most of the District's basic services are included in governmental funds, which generally focus on (1) how much cash and other financial assets can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

The District's governmental funds include the General Fund, the Special Revenue Funds, Debt Service and the Capital Projects Fund.

The required financial statements for governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

- 2) *Proprietary funds:* Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide financial statements. The District's Enterprise Funds, one type of proprietary fund, are the same as its business type activities but provide more detail and additional information, such as cash flows. The District currently has one Enterprise Fund, the School Nutrition Fund.

The required financial statements for proprietary funds include a statement of net assets, a statement of revenues, expenses and changes in net assets and a statement of cash flows.

3) *Fiduciary funds*: The District is the trustee, or fiduciary, for assets that belong to others. These funds include Private-Purpose Trust Funds.

- Private-Purpose Trust Fund - The District accounts for outside donations for scholarships for individual students in this fund.

The District is responsible for ensuring the assets reported in the fiduciary funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the government-wide financial statements because it cannot use these assets to finance its operations.

The required financial statements for fiduciary funds include a statement of fiduciary net assets and a statement of changes in fiduciary net assets.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Figure A-3 below provides a summary of the District's net assets for the year ended June 30, 2008 compared to June 30, 2007.

| Figure A-3 Condensed Statement of Net Assets (Expressed in Thousands) | | | | | | | |
|---|----------------------------|-------|-----------------------------|------|-------------------|-------|-----------------|
| | Governmental Activities | | Business type Activities | | Total District | | Total Change |
| | June 30, | | June 30, | | June 30, | | June 30, |
| | 2008 | 2007 | 2008 | 2007 | 2008 | 2007 | 2007-08 |
| Current assets | \$ 2,600 | 3,321 | 9 | 11 | 2,609 | 3,332 | -21.70% |
| Capital assets | 2,193 | 1,731 | - | - | 2,193 | 1,731 | 26.69% |
| Total assets | 4,793 | 5,052 | 9 | 11 | 4,802 | 5,063 | -5.16% |
| Current liabilities | 1,332 | 1,792 | - | - | 1,332 | 1,792 | -25.67% |
| Non-current liabilities | 635 | 690 | - | - | 635 | 690 | -7.97% |
| Total liabilities | 1,967 | 2,482 | - | - | 1,967 | 2,482 | -20.75% |
| Net Assets | | | | | | | |
| Invested in capital assets, net of related debt | 1,558 | 1,041 | - | - | 1,558 | 1,041 | 49.66% |
| Restricted | 818 | 1,162 | - | - | 818 | 1,162 | -29.60% |
| Unrestricted | 450 | 367 | 9 | 11 | 459 | 378 | 21.43% |
| Total net assets | \$ 2,826 | 2,570 | 9 | 11 | 2,835 | 2,581 | 9.84% |

The District's net assets increased by over \$250,000 during the year ended June 30, 2008. All governmental funds increased somewhat during the year allowing for an increase in net assets. Unrestricted net assets increased primarily due to cost control measures implemented by the District. The District also maintained discretionary spending in all areas. Capital assets increased due to major building projects being completed during the year.

Figure A-4 shows the changes in net assets for the years ended June 30, 2008 compared to the year ended June 30, 2007.

| Figure A-4 | | | | | | | | |
|--|--------|-------|--------------------------|------|-----------------------|-------|--------------|--|
| Changes in Net Assets | | | | | | | | |
| (Expressed in Thousands) | | | | | | | | |
| Governmental Activities | | | Business type Activities | | Total School District | | Total Change | |
| 2008 | 2007 | | 2008 | 2007 | 2008 | 2007 | 2007-08 | |
| Revenues: | | | | | | | | |
| Program revenues: | | | | | | | | |
| Charges for service and sales | \$ 256 | 250 | 84 | 68 | 340 | 318 | 6.92% | |
| Operating grants, contributions and interest | 473 | 423 | 53 | 52 | 526 | 475 | 10.74% | |
| General revenues: | | | | | | | | |
| Property tax | 1,226 | 1,427 | - | - | 1,226 | 1,427 | -14.09% | |
| Income surtax | 98 | 56 | - | - | 98 | 56 | 75.00% | |
| Local option sales tax | 175 | 177 | - | - | 175 | 177 | -1.13% | |
| Unrestricted state grants | 1,158 | 1,134 | - | - | 1,158 | 1,134 | 2.12% | |
| Unrestricted investment earnings | 23 | 22 | - | - | 23 | 22 | 4.55% | |
| Other | 36 | 39 | - | - | 36 | 39 | -7.69% | |
| Total revenues | 3,445 | 3,528 | 137 | 120 | 3,582 | 3,648 | 76.41% | |
| Program expenses: | | | | | | | | |
| Governmental activities: | | | | | | | | |
| Instruction | 1,985 | 1,984 | - | - | 1,985 | 1,984 | 0.05% | |
| Support Services | 980 | 1,140 | - | - | 980 | 1,140 | -14.04% | |
| Non-instructional programs | 4 | 2 | 139 | 113 | 143 | 115 | 24.35% | |
| Other expenses | 221 | 199 | - | - | 221 | 199 | 11.06% | |
| Total expenses | 3,190 | 3,325 | 139 | 113 | 3,329 | 3,438 | -3.17% | |
| Change in net assets | \$ 255 | 203 | (2) | 7 | 253 | 210 | 20.48% | |

Property tax and unrestricted state grants account for 67% of the total revenue. The District's expenses primarily related to instruction and support services, which account for 93% of the total expenses. The District once again spent over 90% of its expenses in the Instruction and Support Services functions which are the areas most directly related to the classroom education of the students.

Governmental Activities

Revenues for governmental activities were \$3,445,701 and expenses were \$3,190,199.

The following table presents the total and net cost of the District's major governmental activities, instruction, support services, non-instructional programs and other expenses, for the year ended June 30, 2008 compared to the year ended June 30, 2007.

| Figure A-5 Total and Net Cost of Governmental Activities (Expressed in Thousands) | | | | | | |
|---|------------------------|--------------|-------------------|----------------------|--------------|-------------------|
| | Total Cost of Services | | | Net Cost of Services | | |
| | 2008 | 2007 | Change 2007-08 | 2008 | 2007 | Change 2007-08 |
| Instruction | \$ 1,985 | 1,984 | 0.05% | 1,386 | 1,458 | -4.94% |
| Support services | 980 | 1,140 | -14.04% | 974 | 1,126 | -13.50% |
| Non-instructional programs | 4 | 2 | 100.00% | 4 | 2 | 100.00% |
| Other expenses | 221 | 199 | 11.06% | 97 | 67 | 44.78% |
| Total | <u>\$ 3,190</u> | <u>3,325</u> | <u>-4.06%</u> | <u>2,461</u> | <u>2,653</u> | <u>-7.24%</u> |

- The cost financed by users of the District's programs was \$255,502 (a two percent increase).
- Federal and state governments subsidized certain programs with grants and contributions totaling \$309,317 (a thirteen percent decrease).
- The net cost of governmental activities was financed with \$1,226,344 in property tax, \$1,157,732 in state foundation aid, and \$23,074 in interest income. Property taxes decreased as the District paid off its General Obligation bonds in fiscal year 2007.

Business Type Activities

Revenues for the District's School Nutrition Fund were \$137,137 and expenses were \$139,263. The revenues include charges for services and federal and state reimbursements.

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As previously noted, Allison-Bristow Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental funds, as well. As the District completed the year, its governmental funds reported combined fund balances of \$1,194,369, which is 19% less than last year's ending fund balance of \$1,465,678.

Governmental Fund Highlights

Governmental Funds decreased as a whole, however, the General Fund increased by over \$70,000.

- The District recently completed remodeling projects utilizing capital projects funds.
- Continuing cost savings were realized due to whole grade sharing with the Greene Community School District.
- The District is closely monitoring spending in all funds, especially the General Fund.
- Local revenues increased from the prior year.
- Local option sales tax began to be collected in 2004. This money is being used for items previously paid for with property tax revenues.

Proprietary Fund Highlights

School Nutrition Fund net assets decreased from \$11,059 at June 30, 2007 to \$8,933 at June 30, 2008. Food cost increases were higher than anticipated.

BUDGETARY HIGHLIGHTS

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds. Although the budget document presents functional area expenditures or expenses by fund, the legal level of control is at the aggregated functional level, not at the fund or fund type level. The budget may be amended during the year utilizing similar statutorily prescribed procedures.

It is the District's practice, as is in most Iowa school district, to budget expenditures at or about the maximum authorized spending. As a result, the District's certified budget should always exceed the actual expenditures for the year. During fiscal year 2008, budgeted expenditures exceeded actual expenditures in the instruction and other expenditures functions.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The District has invested more than \$2.1 million (net of depreciation) by the end of fiscal year 2008 in a broad range of capital assets, including school buildings, athletic facilities, kitchen, computers and audio-visual equipment, maintenance equipment, school buses and other vehicles, library holdings, and textbooks. Total depreciation expenses for the year exceeded \$102,000.

Figure A-6
Condensed Statement of Net Assets
(Expressed in Thousands)

| | Governmental Activities | | Business Type Activities | | Total District | | Total Change |
|-------------------------|-------------------------|--------------|--------------------------|----------|----------------|--------------|---------------|
| | June 30, | | June 30, | | June 30, | | June 30, |
| | 2008 | 2007 | 2008 | 2007 | 2008 | 2007 | 2007-08 |
| Land | \$ 38 | 38 | - | - | 38 | 38 | 0.00% |
| Buildings | 2,022 | 1,594 | - | - | 2,022 | 1,594 | 26.85% |
| Furniture and equipment | 133 | 99 | - | - | 133 | 99 | 34.34% |
| Totals | <u>\$ 2,193</u> | <u>1,731</u> | <u>-</u> | <u>-</u> | <u>2,193</u> | <u>1,731</u> | <u>26.69%</u> |

Long-Term Debt

The District had \$690,000 in revenue bonds outstanding that were issued in June, 2007.

Figure A-7
Outstanding Long-Term Obligations
(Expressed in Thousands)

| Total District | | Total Change |
|----------------|--------|--------------|
| June 30, | | June 30, |
| 2008 | 2007 | 2007-08 |
| Revenue bonds | \$ 635 | 690 -7.97% |

ECONOMIC FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was aware of existing circumstances that could significantly affect its financial health in the future:

- In January 2004, the voters of Butler County approved a ten-year School Infrastructure Local Option sales tax, which will provide funds for property tax reduction and school infrastructure projects affecting the Physical Plant and Equipment Levy Fund, Capital Projects, and Debt Service Funds of the District beginning July 2004.
- To offset the impact of declining enrollment, the State has provided a budget guarantee provision for districts. This budget guarantee provision is being phased out over a 10-year period. The District was on budget guarantee for fiscal year 2008 and will continue to be on budget guarantee for several years to come. Due to previous and continued declining enrollment, the amount of this reduction due to the phase out of the budget guarantee will likely grow over the next several years.
- The District issued \$690,000 in revenue bonds in fiscal 2007 that were used in fiscal year 2008 for expansion and improvement of existing facilities.
- The District will continue to be required to comply with unfunded and under funded mandates from the federal and state governments such as the federal No Child Left Behind Act and the state Student Achievement and Teacher Quality Initiative. This will require the District to find ways to provide services in the areas of assessment and professional development, which will divert funds from other student service areas.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Noreen Wiegmann, District Secretary/Treasurer and Business Manager, Allison-Bristow Community School District, 513 Birch Street, Allison, Iowa 50602.

Basic Financial Statements

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Statement of Net Assets

June 30, 2008

| | Governmental Activities | Business Type Activities School Nutrition | Total |
|---|----------------------------|--|------------------|
| Assets | | | |
| Cash and pooled investments | \$ 1,084,689 | 6,042 | 1,090,731 |
| Receivables: | | | |
| Property tax: | | | |
| Current year | 30,557 | - | 30,557 |
| Succeeding year | 1,301,462 | - | 1,301,462 |
| Income surtax - succeeding year | 76,000 | - | 76,000 |
| Due from other governments | 107,101 | - | 107,101 |
| Other receivables | 171 | 157 | 328 |
| Inventories | - | 2,734 | 2,734 |
| Capital assets, net of accumulated depreciation | 2,192,632 | - | 2,192,632 |
| Total assets | <u>4,792,612</u> | <u>8,933</u> | <u>4,801,545</u> |
| Liabilities | | | |
| Accounts payable | 28,149 | - | 28,149 |
| Accrued interest payable | 2,237 | - | 2,237 |
| Deferred revenue: | | | |
| Succeeding year property tax | 1,301,462 | - | 1,301,462 |
| Long-term liabilities: | | | |
| Portion due within one year: | | | |
| Revenues bonds payable | 60,000 | - | 60,000 |
| Portion due after one year: | | | |
| Revenues bonds payable | 575,000 | - | 575,000 |
| Total liabilities | <u>1,966,848</u> | <u>-</u> | <u>1,966,848</u> |
| Net assets | | | |
| Invested in capital assets, net of related debt | 1,557,632 | - | 1,557,632 |
| Restricted for: | | | |
| Management levy | 111,550 | - | 111,550 |
| Student activities | 18,691 | - | 18,691 |
| Physical plant and equipment levy | 165,855 | - | 165,855 |
| Capital projects | 522,136 | - | 522,136 |
| Unrestricted | 449,900 | 8,933 | 458,833 |
| Total net assets | <u>\$ 2,825,764</u> | <u>8,933</u> | <u>2,834,697</u> |

See notes to financial statements.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Statement of Activities

Year ended June 30, 2008

| | Program Revenues | | | Net (Expense) Revenue and Changes in Net Assets | | |
|---|------------------|------------------------|--|--|-----------------------------|-------------|
| | Expenses | Charges for Service | Operating Grants, Contributions and Restricted Interest | Governmental Activities | Business Type Activities | Total |
| Functions/Programs | | | | | | |
| Governmental activities: | | | | | | |
| Instruction | \$ 1,984,638 | 255,502 | 342,702 | (1,386,434) | - | (1,386,434) |
| Support services: | | | | | | |
| Student services | 5,410 | - | - | (5,410) | - | (5,410) |
| Instructional staff services | 90,194 | - | - | (90,194) | - | (90,194) |
| Administration services | 399,939 | - | - | (399,939) | - | (399,939) |
| Operation and maintenance of plant services | 290,294 | - | 6,036 | (284,258) | - | (284,258) |
| Transportation services | 193,839 | - | - | (193,839) | - | (193,839) |
| | 979,676 | - | 6,036 | (973,640) | - | (973,640) |
| Non-instructional programs: | | | | | | |
| Food service operations | 4,540 | - | - | (4,540) | - | (4,540) |
| Other expenditures: | | | | | | |
| AEA flowthrough | 102,478 | - | 102,478 | - | - | - |
| Facilities acquisition and construction | 12,942 | - | 22,072 | 9,130 | - | 9,130 |
| Long-term debt services | 100 | - | - | (100) | - | (100) |
| Long-term debt interest | 26,905 | - | - | (26,905) | - | (26,905) |
| Depreciation (unallocated) * | 78,920 | - | - | (78,920) | - | (78,920) |
| | 221,345 | - | 124,550 | (96,795) | - | (96,795) |
| Total governmental activities | 3,190,199 | 255,502 | 473,288 | (2,461,409) | - | (2,461,409) |

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Statement of Activities

Year ended June 30, 2008

| | Program Revenues | | Net (Expense) Revenue and Changes in Net Assets | | |
|----------------------------------|------------------------|--|--|-----------------------------|--------------------|
| | Charges for Service | Operating Grants, Contributions and Restricted Interest | Governmental Activities | Business Type Activities | Total |
| Expenses | | | | | |
| | 139,263 | 83,614 | 53,523 | - | (2,126) |
| Total | <u>\$ 3,329,462</u> | <u>339,116</u> | <u>526,811</u> | <u>(2,126)</u> | <u>(2,463,535)</u> |
| General revenues: | | | | | |
| Property tax levied for: | | | | | |
| General purposes | | | \$ 1,042,187 | - | 1,042,187 |
| Management levy | | | 99,896 | - | 99,896 |
| Capital outlay | | | 84,261 | - | 84,261 |
| Income surtax | | | 98,470 | - | 98,470 |
| Local option sales tax | | | 175,468 | - | 175,468 |
| Unrestricted state grants | | | 1,157,732 | - | 1,157,732 |
| Unrestricted investment earnings | | | 23,074 | - | 23,074 |
| Other | | | 35,823 | - | 35,823 |
| Total general revenues | | | <u>2,716,911</u> | <u>-</u> | <u>2,716,911</u> |
| Change in net assets | | | 255,502 | (2,126) | 253,376 |
| Net assets beginning of year | | | <u>2,570,262</u> | <u>11,059</u> | <u>2,581,321</u> |
| Net assets end of year | | | <u>\$ 2,825,764</u> | <u>8,933</u> | <u>2,834,697</u> |

* This amount excludes the depreciation that is included in the direct expenses of the various programs.

See notes to financial statements.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Balance Sheet
Governmental Funds

June 30, 2008

| | General | Capital Projects | Physical Plant and Equipment Levy | Management Levy | Student Activity | Total |
|--|---------------------|---------------------|--|--------------------|---------------------|------------------|
| Assets | | | | | | |
| Cash and pooled investments | \$ 330,777 | 460,971 | 164,386 | 109,664 | 18,891 | 1,084,689 |
| Receivables: | | | | | | |
| Property tax: | | | | | | |
| Current year | 27,202 | - | 1,469 | 1,886 | - | 30,557 |
| Succeeding year | 1,116,408 | - | 85,054 | 100,000 | - | 1,301,462 |
| Income surtax - succeeding year | 76,000 | - | - | - | - | 76,000 |
| Due from other governments | 24,744 | 82,357 | - | - | - | 107,101 |
| Other receivables | 171 | - | - | - | - | 171 |
| Total assets | <u>\$ 1,575,302</u> | <u>543,328</u> | <u>250,909</u> | <u>211,550</u> | <u>18,891</u> | <u>2,599,980</u> |
| Liabilities: | | | | | | |
| Accounts payable | \$ 6,757 | 21,192 | - | - | 200 | 28,149 |
| Deferred revenue: | | | | | | |
| Succeeding year property tax | 1,116,408 | - | 85,054 | 100,000 | - | 1,301,462 |
| Succeeding year income surtax | 76,000 | - | - | - | - | 76,000 |
| Total liabilities | <u>1,199,165</u> | <u>21,192</u> | <u>85,054</u> | <u>100,000</u> | <u>200</u> | <u>1,405,611</u> |
| Fund balances: | | | | | | |
| Reserved for capital projects | - | 522,136 | - | - | - | 522,136 |
| Unreserved fund balance | 376,137 | - | 165,855 | 111,550 | 18,691 | 672,233 |
| Total fund balances | <u>376,137</u> | <u>522,136</u> | <u>165,855</u> | <u>111,550</u> | <u>18,691</u> | <u>1,194,369</u> |
| Total liabilities and fund balances | <u>\$ 1,575,302</u> | <u>543,328</u> | <u>250,909</u> | <u>211,550</u> | <u>18,891</u> | <u>2,599,980</u> |

See notes to financial statements.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Reconciliation of the Balance Sheet - Governmental Funds
to the Statement of Net Assets

June 30, 2008

| | |
|---|----------------------------|
| Total fund balances of governmental funds (Exhibit C) | \$ 1,194,369 |
| <i>Amounts reported for governmental activities in the Statement of Net Assets are different because:</i> | |
| Income surtax receivable at June 30, 2008 is not recognized as income until received in the governmental funds, however it is shown as a receivable in the Statement of Net Assets. | 76,000 |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. | 2,192,632 |
| Accrued interest payable on long-term liabilities is not due and payable in the current period and, therefore, is not reported as a liability in the governmental funds. | (2,237) |
| Long-term liabilities, including bonds, are not due and payable in the current period and, therefore, are not reported in the funds. | |
| Revenue bonds payable | <u>(635,000)</u> |
| Net assets of governmental activities (Exhibit A) | <u><u>\$ 2,825,764</u></u> |

See notes to financial statements.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Fund Types

Year ended June 30, 2008

| | General | Debt Service | Capital Projects | Physical Plant and Equipment Levy | Management Levy | Student Activity | Total |
|---|--------------|-----------------|---------------------|--|--------------------|---------------------|-----------|
| Revenues: | | | | | | | |
| Local sources | | | | | | | |
| Local tax | \$ 1,140,657 | - | 175,468 | 84,261 | 99,896 | - | 1,500,282 |
| Tuition | 247,392 | - | - | - | - | - | 247,392 |
| Other | 59,195 | - | 22,072 | 4,550 | 1,345 | 31,559 | 118,721 |
| State sources | 1,497,166 | - | - | 62 | 79 | - | 1,497,307 |
| Federal sources | 72,220 | - | - | - | - | - | 72,220 |
| Total revenues | 3,016,630 | - | 197,540 | 88,873 | 101,320 | 31,559 | 3,435,922 |
| Expenditures: | | | | | | | |
| Current: | | | | | | | |
| Instruction | 1,976,464 | - | - | 28,800 | - | 33,347 | 2,038,611 |
| Support services: | | | | | | | |
| Student services | 5,410 | - | - | - | - | - | 5,410 |
| Instructional staff services | 90,194 | - | - | - | - | - | 90,194 |
| Administration services | 381,142 | - | - | 100 | 18,697 | - | 399,939 |
| Operation and maintenance of plant services | 229,103 | - | - | 29,878 | 31,313 | - | 290,294 |
| Transportation services | 159,485 | - | - | 15,700 | 10,569 | - | 185,754 |
| | 865,334 | - | - | 45,678 | 60,579 | - | 971,591 |
| Non-instructional programs: | | | | | | | |
| Food service operations | - | - | - | - | 4,540 | - | 4,540 |

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Fund Types

Year ended June 30, 2008

| | General | Debt Service | Capital Projects | Physical Plant and Equipment Levy | Management Levy | Student Activity | Total |
|---|-------------------|-----------------|------------------|-----------------------------------|-----------------|------------------|------------------|
| Other expenditures: | | | | | | | |
| AEA flowthrough | 102,478 | - | - | - | - | - | 102,478 |
| Long-term debt: | | | | | | | |
| Services | - | 100 | - | - | - | - | 100 |
| Principal | - | 55,000 | - | - | - | - | 55,000 |
| Interest | - | 27,088 | - | - | - | - | 27,088 |
| Facilities acquisition and construction | - | - | 507,113 | 710 | - | - | 507,823 |
| | <u>102,478</u> | <u>82,188</u> | <u>507,113</u> | <u>710</u> | <u>-</u> | <u>-</u> | <u>692,489</u> |
| Total expenditures | <u>2,944,276</u> | <u>82,188</u> | <u>507,113</u> | <u>75,188</u> | <u>65,119</u> | <u>33,347</u> | <u>3,707,231</u> |
| Excess (deficiency) of revenues over (under) expenditures | <u>72,354</u> | <u>(82,188)</u> | <u>(309,573)</u> | <u>13,685</u> | <u>36,201</u> | <u>(1,788)</u> | <u>(271,309)</u> |
| Other financing sources (uses): | | | | | | | |
| Operating transfers in | - | 79,187 | - | - | - | - | 79,187 |
| Operating transfers out | - | - | (79,187) | - | - | - | (79,187) |
| | <u>-</u> | <u>79,187</u> | <u>(79,187)</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Excess of revenues and other financing sources over (under) expenditures and other financing sources (uses) | <u>72,354</u> | <u>(3,001)</u> | <u>(388,760)</u> | <u>13,685</u> | <u>36,201</u> | <u>(1,788)</u> | <u>(271,309)</u> |
| Fund balances beginning of year | <u>303,783</u> | <u>3,001</u> | <u>910,896</u> | <u>152,170</u> | <u>75,349</u> | <u>20,479</u> | <u>1,465,678</u> |
| Fund balances end of year | <u>\$ 376,137</u> | <u>-</u> | <u>522,136</u> | <u>165,855</u> | <u>111,550</u> | <u>18,691</u> | <u>1,194,369</u> |

See notes to financial statements.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances - Governmental Funds
to the Statement of Activities

Year ended June 30, 2008

Net change in fund balances - total governmental funds (Exhibit E) \$ (271,309)

**Amounts reported for governmental activities in the State of Activities
are different because:**

Income surtaxes not collected for several months after the District's fiscal year ends are not considered "available" revenues in the governmental funds and are included as deferred revenues. They are, however, recorded as revenues in the statement of activities 9,779

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are reported in the Statement of Net Assets and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. The amounts of capital outlays and depreciation expense in the year are as follows:

| | | |
|----------------------|------------------|---------|
| Capital outlays | \$ 564,554 | |
| Depreciation expense | <u>(102,705)</u> | 461,849 |

Repayment of long-term debt liabilities is an expenditures in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets. Current year repayments are as follows:

| | | |
|------------|---------------|--------|
| Repayments | <u>55,000</u> | 55,000 |
|------------|---------------|--------|

Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when due. In the Statement of Activities, interest expense is recognized as the interest accrues, regardless of when it is due. 183

Change in net assets of governmental activities (Exhibit B) \$ 255,502

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Statement of Revenues, Expenses and Changes in Net Assets
Proprietary Fund

Year ended June 30, 2008

| | <u>School Nutrition</u> |
|------------------------------|-----------------------------|
| Operating revenue: | |
| Local sources: | |
| Charges for services | \$ <u>83,614</u> |
| Operating expenses: | |
| Non-instructional programs: | |
| Food service operations: | |
| Salaries | 47,675 |
| Benefits | 6,531 |
| Services | 6,226 |
| Supplies | <u>78,831</u> |
| Total operating expenses | <u>139,263</u> |
| Operating (loss) | <u>(55,649)</u> |
| Non-operating revenues: | |
| State sources | 1,784 |
| Federal sources | 51,708 |
| Interest income | <u>31</u> |
| | <u>53,523</u> |
| Changes in net assets | (2,126) |
| Net assets beginning of year | <u>11,059</u> |
| Net assets end of year | <u>\$ 8,933</u> |

See notes to financial statements.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Statement of Cash Flows
Proprietary Fund

Year ended June 30, 2008

| | <u>School Nutrition</u> |
|---|-----------------------------|
| Cash flows from operating activities: | |
| Cash received from sale of lunches and breakfasts | \$ 83,457 |
| Cash payments to employees for services | (54,206) |
| Cash payments to suppliers for goods or services | <u>(76,932)</u> |
| Net cash (used in) operating activities | <u>(47,681)</u> |
| Cash flows from non-capital financing activities: | |
| State grants received | 1,784 |
| Federal grants received | <u>41,618</u> |
| Net cash provided by non-capital financing activities | <u>43,402</u> |
| Cash flows from investing activities: | |
| Interest on investments | <u>31</u> |
| Net (decrease) in cash and cash equivalents | (4,248) |
| Cash and cash equivalents beginning of year | <u>10,290</u> |
| Cash and cash equivalents end of year | <u><u>\$ 6,042</u></u> |
| Reconciliation of operating loss to net cash used by operating activities: | |
| Operating loss | \$ (55,649) |
| Adjustments to reconcile operating loss to net cash used by operating activities: | |
| Commodities used | 10,090 |
| (Increase) in other receivables | (157) |
| (Increase) in inventory | (1,944) |
| (Decrease) in accounts payable | <u>(21)</u> |
| Net cash used by operating activities | <u><u>\$ (47,681)</u></u> |

Non-cash investing, capital and financing activities:

During the year ended June 30, 2008, the District received federal commodities valued at \$10,090.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Statement of Fiduciary Net Assets
Fiduciary Funds

Year ended June 30, 2008

| | Private Purpose Trusts | Scholarships |
|---------------------------|---------------------------|--------------|
| Assets | | |
| Cash | \$ | 44,448 |
| Total assets | | 44,448 |
| Net Assets | | |
| Reserved for scholarships | | 44,448 |
| Total net assets | \$ | 44,448 |

See notes to financial statements.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Statement of Changes in Fiduciary Net Assets
Fiduciary Funds

Year ended June 30, 2008

| | Private Purpose Trusts | Scholarships |
|------------------------------|---------------------------|----------------------|
| Additions: | | |
| Local sources: | | |
| Miscellaneous | \$ | 2,840 |
| Total additions | | <u>2,840</u> |
| Deductions: | | |
| Support services: | | |
| Scholarships | | <u>3,050</u> |
| Total deductions | | <u>3,050</u> |
| Change in net assets | | (210) |
| Net assets beginning of year | | <u>44,658</u> |
| Net assets end of year | \$ | <u><u>44,448</u></u> |

See notes to financial statements.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2008

(1) Summary of Significant Accounting Policies

Allison-Bristow Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve. The geographic area served includes the Cities of Allison and Bristow, Iowa, and agricultural area in Butler County. The District is governed by a Board of Education whose members are elected on a non-partisan basis. The District is involved in two-way whole grade sharing agreement with the Greene Community School District involving grades five through twelve.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

A. Reporting Entity

For financial reporting purposes, Allison-Bristow Community School District has included all funds, organizations, agencies, boards, commissions and authorities. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the District. Allison-Bristow Community School District has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations - The District participates in a jointly governed organization that provides services to the District but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the Butler County Assessor Conference Board.

B. Basis of Presentation

Government-wide Financial Statements - The Statement of Net Assets and the Statement of Activities report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Statement of Net Assets presents the District's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories:

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes and other debt that are attributable to the acquisition, construction or improvement of those assets.

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets not meeting the definition of the two preceding categories. Unrestricted net assets often have constraints on resources that are imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest that are restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements - Separate financial statements are provided for governmental, proprietary and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, including instructional, support and other costs.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities.

The Student Activity Fund is used to account for extra curricular activities conducted on behalf of the students.

The Physical Plant and Equipment Levy is used to purchase equipment (over \$500 per item) and for major repairs and improvements to buildings and grounds. It is funded primarily through a combination of property tax and income surtax.

The Debt Service Fund is used to account for the payment of interest and principal on the District's long-term debt.

The District reports the following major proprietary fund:

The District's proprietary fund is the Enterprise, School Nutrition Fund. This fund is used to account for the food service operations of the District.

The District also reports fiduciary funds which focus on net assets and changes in net assets. The District's fiduciary funds include the following:

The Private Purpose Trust Fund is used to account for assets held by the District under trust agreements which require income earned to be used for scholarship payments.

C. Measurement Focus and Basis of Accounting

The government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year-end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments, and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs and then general revenues.

The proprietary fund of the District applies all applicable GASB pronouncements, as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's Enterprise Fund is charges to customers for sales and services. Operating expenses for Enterprise Funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

D. Assets, Liabilities and Fund Equity

The following accounting policies are followed in preparing the financial statements:

Cash, Pooled Investments and Cash Equivalents - The cash balances of most District funds are pooled and invested. Investments are stated at fair value except for the investment in Iowa Schools Joint Investment Trust which is valued at amortized cost and non-negotiable certificates of deposit which are stated at cost.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

Property Tax Receivable - Property tax in governmental funds are accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date that the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year become effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2006 assessed property valuations; is for the tax accrual period July 1, 2007 through June 30, 2008 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April, 2007.

Due From Other Governments - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

Inventories - Inventories are valued at cost using the first-in, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

Capital Assets - Capital assets, which include property, furniture and equipment, are reported in the applicable governmental or business type activities columns in the government-wide Statement of Net Assets. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

| <u>Asset Class</u> | <u>Amount</u> |
|-----------------------------------|---------------|
| Land | \$ 1,000 |
| Buildings | 10,000 |
| Improvements other than buildings | 10,000 |
| Furniture and equipment: | |
| School Nutrition Fund equipment | 10,000 |
| Other furniture and equipment | 10,000 |

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

| <u>Asset Class</u> | <u>Estimated Useful Lives (In Years)</u> |
|-----------------------------------|--|
| Buildings | 50 years |
| Improvements other than buildings | 20-50 years |
| Furniture and equipment | 5-15 years |

Deferred Revenue - Although certain revenues are measurable, they are not available. Available means collectible within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represent the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of unspent grant proceeds as well as property tax receivables and other receivables not collected within sixty days after year-end.

Deferred revenue on the Statement of Net Assets consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

Compensated Absences - District employees accumulated a limited amount of earned but unused vacation for subsequent use or for payment upon termination, death or retirement. A liability is recorded when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental fund financial statements only for employees that have resigned or retired. The compensated absences liability is deemed to be immaterial at June 30, 2008.

Fund Equity - In the governmental fund financial statements, reservations of fund balance are reported for amounts that are not available for appropriation or legally restricted by outside parties for use for a specific purpose.

Restricted Net Assets - In the government-wide Statement of Net Assets, net assets are reported as restricted when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

E. Budgeting and Budgetary Control

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2008, expenditures in the instruction and other expenditures functions exceeded the amounts budgeted.

(2) **Cash and Pooled Investments**

The District's deposits in banks at June 30, 2008 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

At June 30, 2008, the District had investments in the Iowa Schools Joint Investment Trust, as follow:

| | <u>Amortized Cost</u> |
|-----------------------|-----------------------|
| Diversified Portfolio | <u>\$933,298</u> |

The investments are valued at an amortized cost pursuant to Rule 2a-7 under the Investment Company Act of 1940.

Credit risk - The investment in the Iowa Schools Joint Investment Trust were rated Aaa by Moody's Investors Services.

(3) **Capital Assets**

Capital assets activity for the year ended June 30, 2008 was as follows:

| | <u>Balance Beginning of Year</u> | <u>Increases</u> | <u>Decreases</u> | <u>Balance End of Year</u> |
|--|--|------------------|------------------|------------------------------------|
| Governmental activities: | | | | |
| Capital assets not being depreciated: | | | | |
| Land | <u>\$ 37,525</u> | <u>-</u> | <u>-</u> | <u>37,525</u> |
| Capital assets being depreciated: | | | | |
| Buildings | <u>2,722,965</u> | <u>494,881</u> | <u>-</u> | <u>3,217,846</u> |
| Furniture and Equipment | <u>452,312</u> | <u>69,673</u> | <u>-</u> | <u>521,985</u> |
| Total capital assets being depreciated | <u>3,175,277</u> | <u>564,554</u> | <u>-</u> | <u>3,739,831</u> |
| Less accumulated depreciation for: | | | | |
| Buildings | <u>1,129,396</u> | <u>66,163</u> | <u>-</u> | <u>1,195,559</u> |
| Furniture and Equipment | <u>352,623</u> | <u>36,542</u> | <u>-</u> | <u>389,165</u> |
| Total accumulated depreciation | <u>1,482,019</u> | <u>102,705</u> | <u>-</u> | <u>1,584,724</u> |
| Total capital assets being depreciated, net | <u>1,693,258</u> | <u>461,849</u> | <u>-</u> | <u>2,155,107</u> |
| Governmental activities, capital assets, net | <u>\$ 1,730,783</u> | <u>461,849</u> | <u>-</u> | <u>2,192,632</u> |

| | Balance Beginning of Year | Increases | Decreases | Balance End of Year |
|--|---------------------------------|-----------|-----------|---------------------------|
| Business type activities: | | | | |
| Furniture and equipment | \$ 55,064 | - | - | 55,064 |
| Less accumulated depreciation | 55,064 | - | - | 55,064 |
| Business type activities capital assets, net | <u>\$ -</u> | <u>-</u> | <u>-</u> | <u>-</u> |

Depreciation expense was charged to the following functions:

Governmental activities:

Support services:

Transportation

Unallocated

\$ 23,785

78,920

\$ 102,705

Business Type activities:

Food service operations

\$ -

(4) Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, PO Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.90% of their annual salary and the District is required to contribute 6.05% of annual covered payroll for the year ended June 30, 2008. Contribution requirements are established by State statute. The District's contribution to IPERS for the years ended June 30, 2008, 2007, and 2006 were \$95,355, \$85,131, and \$83,312 respectively, equal to the required contributions for each year.

(5) Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media and educational services provided through the area education agency. The District's actual amount for this purpose totaled \$102,478 for year ended June 30, 2008 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

(6) Long-Term Liabilities

Changes in long-term liabilities for the year ended June 30, 2008 are summarized as follows:

| | Revenue Bonds |
|---------------------------|------------------|
| Balance beginning of year | \$690,000 |
| Additions | - |
| Reductions | <u>55,000</u> |
| Balance end of year | <u>\$635,000</u> |

Details of the District's June 30, 2008 Local Option Sales and Services Tax Revenue Bond Anticipation Project Notes are as follows:

| Year Ending June 30, | Bond Issue of June, 2007 | | | |
|----------------------------|--------------------------|------------------|----------------|----------------|
| | Interest Rates | Interest | Principal | Total |
| 2009 | 4.050% | \$ 26,841 | 60,000 | 86,841 |
| 2010 | 4.100 | 24,412 | 60,000 | 84,412 |
| 2011 | 4.125 | 21,951 | 65,000 | 86,951 |
| 2012 | 4.150 | 19,270 | 65,000 | 84,270 |
| 2013 | 4.200 | 16,572 | 70,000 | 86,572 |
| 2014 | 4.250 | 13,633 | 75,000 | 88,633 |
| 2015 | 4.300 | 10,445 | 75,000 | 85,445 |
| 2016 | 4.350 | 7,220 | 80,000 | 87,220 |
| 2017 | 4.400 | <u>3,740</u> | <u>85,000</u> | <u>88,740</u> |
| Total | | <u>\$144,084</u> | <u>635,000</u> | <u>779,084</u> |

The District has pledged future local option sales and services tax revenues to repay the \$690,000 bonds issued in June 2007. The bonds were issued for the purpose of financing a portion of the costs of remodeling. The bonds are payable solely from the proceeds of the local option sales and services tax revenues received by the District and are payable through 2017. The bonds are not a general obligation of the District. However, the debt is subject to the constitutional debt limitation of the District. Annual principal and interest payments on the bonds are expected to require nearly 50 percent of the local option sales and services tax revenues. The total principal and interest remaining to be paid on the notes is \$779,084. For the current year \$82,088 of principal and interest was paid on the bonds and total local option sales and services tax revenues were \$175,468.

(7) Interfund Transfers

The detail of Interfund transfers for the year ended June 30, 2008 is as follows:

| <u>Transfer to</u> | <u>Transfer from</u> | <u>Amount</u> |
|--------------------|----------------------|-----------------|
| Debt Service | Capital Projects | <u>\$79,197</u> |

Transfers generally move revenues from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

REQUIRED SUPPLEMENTARY INFORMATION

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Budgetary Comparison Schedule of Revenues, Expenditures/Expenses and Changes in Balances -
Budget and Actual - All Governmental Funds and Proprietary Fund

Required Supplementary Information

Year ended June 30, 2008

| | Governmental Fund Type | Proprietary Fund Type | Total Actual | Budget Amount Original | Final | Final to Actual Variance |
|--|---------------------------|--------------------------|------------------|---------------------------|------------------|--------------------------------|
| Revenues: | | | | | | |
| Local sources | \$ 1,866,395 | 83,645 | 1,950,040 | 2,020,521 | 2,020,521 | (70,481) |
| State sources | 1,497,307 | 1,784 | 1,499,091 | 1,410,824 | 1,410,824 | 88,267 |
| Federal sources | 72,220 | 51,708 | 123,928 | 154,000 | 154,000 | (30,072) |
| Total revenues | <u>3,435,922</u> | <u>137,137</u> | <u>3,573,059</u> | <u>3,585,345</u> | <u>3,585,345</u> | <u>(12,286)</u> |
| Expenditures: | | | | | | |
| Instruction | 2,038,611 | - | 2,038,611 | 1,975,000 | 1,975,000 | (63,611) |
| Support services | 971,591 | - | 971,591 | 1,054,500 | 1,054,500 | 82,909 |
| Non-instructional programs | 4,540 | 139,263 | 143,803 | 149,000 | 240,000 | 96,197 |
| Other expenditures | 692,489 | - | 692,489 | 456,249 | 681,249 | (11,240) |
| Total expenditures | <u>3,707,231</u> | <u>139,263</u> | <u>3,846,494</u> | <u>3,634,749</u> | <u>3,950,749</u> | <u>104,255</u> |
| Excess (deficiency) of revenues over (under) expenditures | (271,309) | (2,126) | (273,435) | (49,404) | (365,404) | 91,969 |
| Other financing sources (uses) | - | - | - | (63,227) | (63,227) | 63,227 |
| Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses | (271,309) | (2,126) | (273,435) | (112,631) | (428,631) | 155,196 |
| Balance beginning of year | <u>1,465,678</u> | <u>11,059</u> | <u>1,476,737</u> | <u>731,066</u> | <u>731,066</u> | <u>745,671</u> |
| Balance end of year | <u>\$ 1,194,369</u> | <u>8,933</u> | <u>1,203,302</u> | <u>618,435</u> | <u>302,435</u> | <u>900,867</u> |

See accompanying independent auditor's report.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Notes to Required Supplementary Information - Budgetary Reporting

Year ended June 30, 2008

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standard Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds, except Private Purpose Trust and Agency Funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on a GAAP basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functions, not by fund. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents function expenditures or expenses by fund, the legal level of control is at the aggregated functional level, not by fund. The Code of Iowa also provides that District expenditures in the General Fund may not exceed the amount authorized by the school finance formula. One budget amendment was approved during the year increasing budgeted expenditures by \$316,000.

During the year ended June 30, 2008, expenditures in the instruction and other expenditures functions exceeded the amounts budgeted. The District did not exceed the General Fund unspent authorized budget.

Other Supplementary Information

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Schedule of Changes in Special Revenue Fund, Student Activity Accounts

Year ended June 30, 2008

| <u>Account</u> | <u>Balance Beginning of Year</u> | <u>Revenues</u> | <u>Expenditures</u> | <u>Balance End of Year</u> |
|-------------------------|--|-----------------|---------------------|------------------------------------|
| Instrumental Music | \$ 116 | 215 | 205 | 126 |
| Vocal Music | 2,102 | 3,424 | 1,465 | 4,061 |
| Computers for Education | 1,581 | - | - | 1,581 |
| Drama | 2,528 | 868 | 583 | 2,813 |
| Athletics | (1,006) | 5,558 | 8,785 | (4,233) |
| Middle School Fund | 6,316 | 19,145 | 20,347 | 5,114 |
| Industrial Technology | 20 | - | - | 20 |
| Consumer Science | 666 | - | - | 666 |
| Eighth Grade | 5,860 | - | - | 5,860 |
| Fifth Grade | (746) | - | - | (746) |
| Interest | 109 | 71 | - | 180 |
| School Store | 1,124 | - | - | 1,124 |
| Pop Machine | 1,876 | 2,278 | 1,954 | 2,200 |
| TAG | (42) | - | - | (42) |
| Elementary Fund | (25) | - | 8 | (33) |
| Total | <u>\$ 20,479</u> | <u>31,559</u> | <u>33,347</u> | <u>18,691</u> |

See accompanying independent auditor's report.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Schedule of Changes in Private Purpose Trusts

Year ended June 30, 2008

| <u>Account</u> | <u>Balance Beginning of Year</u> | <u>Revenues</u> | <u>Expenditures</u> | <u>Balance End of Year</u> |
|-----------------------------|--|-----------------|---------------------|------------------------------------|
| Harms Scholarship | \$ 5,230 | 183 | 150 | 5,263 |
| Allison-Bristow Scholarship | 486 | 1,271 | 1,900 | (143) |
| North Scholarship | 1,545 | - | - | 1,545 |
| Boylan Scholarship | 36,493 | 1,382 | 1,000 | 36,875 |
| Legion Scholarship | 904 | 4 | - | 908 |
| Total | <u>\$ 44,658</u> | <u>2,840</u> | <u>3,050</u> | <u>44,448</u> |

See accompanying independent auditor's report.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Schedule of Revenues by Source and Expenditures by Function
All Governmental Funds

For the Last Five Years

| | Modified Accrual Basis | | | | |
|---------------------------------------|------------------------|------------------|------------------|------------------|------------------|
| | 2008 | 2007 | 2006 | 2005 | 2004 |
| Revenues: | | | | | |
| Local sources: | | | | | |
| Local tax | \$ 1,500,282 | 1,660,861 | 1,581,306 | 1,531,264 | 1,359,685 |
| Tuition | 247,392 | 250,219 | 178,363 | 199,930 | 223,209 |
| Other | 118,721 | 109,571 | 146,600 | 131,444 | 151,772 |
| State sources | 1,497,307 | 1,390,125 | 1,369,787 | 1,321,494 | 1,244,430 |
| Federal sources | 72,220 | 117,408 | 112,255 | 105,555 | 125,878 |
| Total | <u>\$ 3,435,922</u> | <u>3,528,184</u> | <u>3,388,311</u> | <u>3,289,687</u> | <u>3,104,974</u> |
| Expenditures: | | | | | |
| Instruction | \$ 2,038,611 | 1,983,683 | 1,883,688 | 1,818,221 | 1,921,083 |
| Support services: | | | | | |
| Student | 5,410 | 3,097 | 4,140 | 11,054 | 41,941 |
| Instructional staff | 90,194 | 88,100 | 85,184 | 56,913 | 87,642 |
| Administration | 399,939 | 410,814 | 412,358 | 505,929 | 357,173 |
| Operation and maintenance of plant | 290,294 | 451,878 | 289,286 | 267,208 | 269,653 |
| Transportation | 185,754 | 172,154 | 175,574 | 287,502 | 168,884 |
| Non-instructional programs | 4,540 | 1,965 | 1,923 | 11,230 | 20,059 |
| Other expenditures: | | | | | |
| Facilities acquisition | 507,823 | 49,610 | - | 51,602 | 7,262 |
| Debt service: | | | | | |
| Principal | 55,000 | 206,038 | 241,038 | 231,038 | 180,000 |
| Interest and services | 27,188 | 7,330 | 15,968 | 19,858 | 31,577 |
| AEA flowthrough | 102,478 | 99,964 | 97,375 | 97,069 | 98,735 |
| Total | <u>\$ 3,707,231</u> | <u>3,474,633</u> | <u>3,206,534</u> | <u>3,357,624</u> | <u>3,184,009</u> |

See accompanying independent auditor's report.

BRUCE D. FRINK

Certified Public Accountant

Independent Auditor's Report on Internal Control
Over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in
Accordance with Government Auditing Standards

Member:

- American Institute of Certified Public Accountants
- Iowa Society of Certified Public Accountants

Services:

- Individual & Corporate Tax Preparation, Partnerships, Estate & Trust
- Year Round Tax Planning
- Electronic Filing
- Payroll & Sales Tax Preparation
- I.R.S. Representation
- Monthly/Quarterly Write-Up
- Data Processing Services
- Payroll Preparation
- Computerized Financial Statements
- Business/Personal Financial Planning
- Bank Loan Assistance
- Section 105 Medical Plan Administration

Plus:

- Over 30 years of Expertise and Experience
- Evenings & Saturdays Available by Appointment
- Extended Hours During Tax Season

To the Board of Education of the
Allison-Bristow Community School District:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Allison-Bristow Community School District as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements listed in the table of contents, and have issued our report thereon dated January 7, 2009. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Allison-Bristow Community School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of Allison-Bristow Community School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Allison-Bristow Community School District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Allison-Bristow Community School District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with U.S. generally accepted accounting principles such that there is more than a remote likelihood a misstatement of Allison-Bristow Community School District's financial statements that is more than inconsequential will not be prevented or detected by Allison-Bristow Community School District's internal control. We consider the deficiency in internal control described in Part I of the accompanying Schedule of Findings to be a significant deficiency in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by Allison-Bristow Community School District's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we believe item 08-I-A is a material weakness.

Compliance and Other Matters

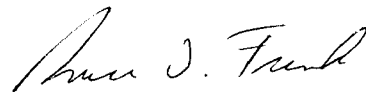
As part of obtaining reasonable assurance about whether Allison-Bristow Community School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed immaterial instances of non-compliance or other matters that are required to be reported under Government Auditing Standards.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2008 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Allison-Bristow Community School District's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the District's responses, we did not audit Allison-Bristow Community School District's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of Allison-Bristow Community School District and other parties to whom Allison-Bristow Community School District may report, including federal awarding agencies and pass-through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Allison-Bristow Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.



BRUCE D. FRINK
Certified Public Accountant

January 7, 2009

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Schedule of Findings

Year ended June 30, 2008

Part I: Findings Related to the General Purpose Financial Statements:

INSTANCES OF NON-COMPLIANCE:

No matters were reported.

SIGNIFICANT DEFICIENCIES:

08-I-A SEGREGATION OF DUTIES

Comment - During our review of the internal control structure, the existing procedures are evaluated in order to determine that incompatible duties, from a control standpoint, are not performed by the same employee. This segregation of duties helps to prevent losses from employee error or dishonesty and therefore maximizes the accuracy of the District's financial statements. We noted that one individual has custody of receipts and performs all record-keeping and reconciling functions for the office.

Recommendation - We realize that with a limited number of office employees, segregation of duties is difficult. However, the District should review the operating procedures of the office to obtain the maximum internal control possible under the circumstances.

Response - We will review procedures and investigate available alternatives.

Conclusion - Response acknowledged.

Part II: Other Findings Related to Required Statutory Reporting:

08-II-A Official Depositories - Official depositories have been approved by the District. The maximum deposit amounts approved were not exceeded during the year ended June 30, 2008.

08-II-B Certified Budget - Expenditures for the year ended June 30, 2008, exceeded the amended certified budget amounts in the instruction and other expenditures functions.

Recommendation - The certified budget should have been amended in accordance with Chapter 24.9 of the Code of Iowa before expenditures were allowed to exceed the budget.

Response - Future budgets will be amended in sufficient amounts to ensure the certified budget is not exceeded.

Conclusion - Response accepted.

08-II-C Questionable Disbursements - No disbursements that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.

08-II-D Travel Expense - No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.

ALLISON-BRISTOW COMMUNITY SCHOOL DISTRICT

Schedule of Findings

Year ended June 30, 2008

Part II: Other Findings Related to Required Statutory Reporting:

(continued):

- 08-II-E Business Transactions - No business transactions between the District and District officials or employees were noted.
- 08-II-F Bond Coverage - Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- 08-II-G Board Minutes - No transactions requiring Board approval which had not been approved by the Board were noted.
- 08-II-H Deposits and Investments - No instances of noncompliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the District's investment policy were noted.
- 08-II-I Certified Annual Report - The Certified Annual Report was filed with the Department of Education timely and we noted no significant deficiencies in the amounts reported.
- 08-II-J Certified Enrollment - No variances in the basic enrollment data certified to the Department of Education were noted.